

# ARKANSAS DEPARTMENT OF CAREER EDUCATION



Mike Beebe, Governor  
William L. "Bill" Walker, Jr., Director

*Agenda Manual  
October 1, 2009*

## AGENDA

State Board of Career Education (SBCE)

Cave City High School  
711 N. Main Street  
Cave City, AR 72521

October 1, 2009  
10:00 a.m.

- TAB A      Action Item – Approval of Minutes of August 6, 2009
- TAB B      Informational Item – New Technology Innovations in Arkansas  
Agriculture Education
- TAB C      Informational Item – Arkansas Career and Technical Education  
Leadership Academy
- TAB D      Informational Item – CTE Assessment
- TAB E      Informational Item – Promotion of Economics and Financial Literacy  
through Business Education Marketing/Technology

Director's Report

MINUTES - MEETING OF THE  
STATE BOARD OF CAREER EDUCATION  
9:30 a.m.

August 6, 2009

The State Board of Career Education (SBCE) was called to order by Chairman Jack Justus. The meeting was held at Arkansas Rehabilitation Services, 26 Corporate Hill Drive, Little Rock.

A record of member attendance is as follows:

PRESENT

Mr. Jack Justus, Chairman  
Mr. Phil Taylor  
Mrs. Lucy Ralston  
Mr. Richard Smith

Ex-Officio Nonvoting Members  
Mr. William L. "Bill" Walker, Jr.  
Ex-Officio Secretary

ABSENT

Ms. Martha Dixon

Ex-Officio Nonvoting Members  
Dr. Diana Julian, Interim  
Dr. Jim Purcell

A. ACTION ITEM – APPROVAL OF MINUTES OF JUNE 4, 2009

On motion by Mr. Taylor and second by Mr. Smith, the State Board of Career Education unanimously approved minutes of June 4, 2009.

B. ACTION ITEM – ADOPTION OF THE 2009 – 2010 ARKANSAS REHABILITATION SERVICES (ARS) AGENCY BUDGET

ARS Commissioner Robert Treviño recommended that the State Board of Career Education approve the 2009-2010 budget as presented.

The major budget components are as follows:

Operational Budget--\$52,125,000  
General Improvement Fund--\$500,000  
American Recovery and Reinvestment Act--\$6,012,815

Mr. Treviño noted that budgets are subject to change because of fluctuations in actual revenues, receipts of miscellaneous grants, and authorized reallocations of funds among appropriations and line items. The approved budget will constitute authority to spend in a manner consistent with applicable state and federal laws and regulations. Director Walker and Commissioner Treviño are authorized to make appropriate corrections and adjustments in accordance with the policies and procedures established by the SBCE.

On motion by Mr. Taylor and second by Mr. Smith, the State Board of Career Education unanimously approved the Arkansas Rehabilitation Services agency budget for 2009-2010.

C. INFORMATIONAL ITEM – TRANSFER OF ADMINISTRATIVE AUTHORITY OF THE JEFFERSON COUNTY ADULT EDUCATION PROGRAM FROM SOUTHEAST ARKANSAS COMMUNITY COLLEGE (SEARK) TO THE UNIVERSITY OF ARKANSAS AT PINE BLUFF (UAPB)

Adult Education Deputy Director James Smith informed the Board that the transfer of the administrative authority for the program has been completed and that UAPB has accepted full responsibility for the program.

D. INFORMATIONAL ITEM – TRANSFER OF ADMINISTRATIVE AUTHORITY OF THE GRANT COUNTY ADULT EDUCATION PROGRAM FROM THE SHERIDAN SCHOOL DISTRICT TO OUACHITA TECHNICAL COLLEGE (OTC)

Mr. Smith informed the Board that the transfer of the administrative authority for the program has been completed and that OTC has accepted full responsibility for the program.

DIRECTOR'S REPORT

Justin Mitchell (SBCE board member) and Ken Musteen (former ARS chief of field services) passed away recently.

Communications Director Reginald Jackson resigned, and Deborah Germany was appointed as interim communications director.

The latest newsletter is available.

Tony Hoenig, the new assistant administrator at the Arkansas Career Training Institute (ACTI), was introduced.

John Davidson invited the Board to Cave City High School for the next meeting, which will be held October 1, 2009.

ADJOURNMENT

Mr. Justus adjourned the meeting at 11:10 a.m.

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William L. "Bill" Walker, Jr., Ex-Officio Secretary  
State Board of Career Education

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Jack Justus, Chairman  
State Board of Career Education



## Department of Career Education

Mike Beebe  
*Governor*

William L. "Bill" Walker, Jr.  
*Director*

October 1, 2009

TO: State Board of Career Education

FROM: William L. "Bill" Walker, Jr., Director  
John L. Davidson, Deputy Director, CTE  
Rod Duckworth, Division Manager, CTE Programs

SUBJECT: INFORMATIONAL ITEM – NEW TECHNOLOGY INNOVATIONS  
IN ARKANSAS AGRICULTURE EDUCATION

Arkansas Agriculture Education has always stayed on the cutting edge of innovation. The agriculture staff will introduce board members to the CAERT lesson plan library. Through this valuable resource instructors have access to lesson plans that are directly linked to Arkansas Career and Technical frameworks as well as the Arkansas Academic and Workplace Skills and the National Agriculture Food & Natural Resources standards. Each lesson plan includes a complete lesson with student anticipations, written lessons, assessments, supplemental power points, aligned questions, and student E-units where they can log in and read supplemental information on their own time.

The new Agriculture Experience Tracker (AET) now available to every agriculture student in Arkansas is an online record-keeping system that will track their experiences, hours, and financial records throughout their entire agriculture program. It allows students to print valuable financial statements as well as apply for proficiency awards, degrees, and scholarships online. The AET program also allows the teachers to keep an online calendar of events for the chapter, as well as keep up with and submit all chapter reports, FFA membership roster, and print reports for local administration, advisory committees, and vendors.



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TO: State Board of Career Education

FROM: William L. "Bill" Walker, Jr., Director  
John L. Davidson, Deputy Director, CTE  
Sandra Porter, Division Manager, CTE Program Services

SUBJECT: INFORMATIONAL ITEM – ARKANSAS CAREER AND  
TECHNICAL EDUCATION LEADERSHIP ACADEMY

The Arkansas Leadership Academy developed under the inspiration of Director William L. "Bill" Walker, Jr., began in June of 2009. The academy was created to develop teacher leaders across our state to meet two needs recognized by our Director.

1. the impact of retirements on the Career Tech teacher community
2. the need to develop leadership and capacity in the Delta

Two sessions of this two year program have been held and a report will update the board on progress and plans.



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John L. Davidson, Deputy Director, CTE  
Rod Duckworth, Division Manager, CTE Programs

SUBJECT: INFORMATIONAL ITEM – CTE ASSESSMENT

The Office of Assessment and Curriculum has just completed its most successful year ever with over 104,000 assessments completed and increase of nearly 40,000 assessments from last year. This report will focus on the future of our program and the lessons learned. The board will also be given a summary of information on the 47 courses assessed.

## STATE OF ARKANSAS

Department  
of Career EducationMike Beebe  
*Governor*William L. "Bill" Walker, Jr.  
*Director*

October 1, 2009

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FROM: William L. Walker, Jr., Director  
John L. Davidson, Deputy Director, CTE  
Sandra Porter, Division Manager, CTE Program Services

Handwritten signatures in blue ink, including the signature of William L. Walker, Jr. and others, with a large checkmark to the left.

SUBJECT: INFORMATIONAL ITEM – PROMOTION OF ECONOMICS AND  
FINANCIAL LITERACY THROUGH BUSINESS EDUCATION  
MARKETING/TECHNOLOGY

James Brock, Program Manager, Business Marketing/Technology, will present an update of efforts to promote economics and financial literacy in Arkansas high schools through teacher training and to incorporate economics and financial literacy into existing programs of study.